Checklist

(I cut and pasted this from the Ecology Letters author guidelines so I could keep an eye on their requirements while reading through things. I decided it also made a convenient place for me to keep track of things that needed to be cleaned up)

I.  Title page  
*Statement of authorship:* Contributions by authors should be listed on the title page and will be printed at the end of the manuscript. This statement should be appropriate to the study described in the manuscript and should clarify who designed the study, who performed the research, who provided new methods or materials, and who wrote the manuscript. We encourage concise statements such as “JW performed phylogenetic analyses, MH collected data, performed modeling work and analyzed output data, and PK performed the meta-analysis. MH wrote the first draft of the manuscript, and all authors contributed substantially to revisions.”

*Data accessibility statement:* The statement must confirm that, should the manuscript be accepted, the data supporting the results will be archived in an appropriate public repository (Dryad, Figshare or Hal) and the data DOI will be included at the end of the article. If no new data were used, please mention it in the data statement.

The title page must also contain:  
 - the article title  
 - full name(s), affiliation(s) and e-mail address(es) of all author(s)  
 - a short running title (abbreviated form of title) of less than 45 characters including spaces  
 - up to 10 keywords for indexing purposes. It is very important that the keywords be chosen carefully  
 - the type of article (Letters, Ideas and Perspectives, Reviews and Syntheses, Methods or Technical Comments)  
 - the number of words in the abstract, the number of words in the main text (excluding abstract, acknowledgements, references, table and figure legends), and the number of words in each text box  
 - the number of references  
 - the number of figures, tables, and text boxes  
 - the name and complete mailing address (including telephone and fax numbers and e-mail address) of the person to whom correspondence should be sent

II. Abstract page  
The abstract page should contain a short summary not exceeding 150 words for *Letters*and *Methods*, and 200 words for *Ideas and Perspectives* and *Reviews and Syntheses*.

III. Main text (Sections b-d required for *Letters* only) *Letters*: maximum of 5000 words and 6 figures, tables or text boxes. The maximum number of words indicated above are for the main text only (excluding title page, abstract, acknowledgements, reference list, table/figure/box legends).

(a) *Introduction*. The introduction should summarize briefly the background and aims, and end with a very brief statement of what has been achieved by the work.

(b) *Material and methods*. This section should contain sufficient detail so that all procedures can be repeated (in conjunction with cited references). A checklist is provided so that authors can check that their methods report details which our editors regard as essential. This checklist is available [here](https://onlinelibrary.wiley.com/pb-assets/assets/14610248/Author_Guidelines__27_October_2015_-1509472963000.pdf). Where specific equipment and materials are named, the manufacturer's name, city and country should be given (generally in parentheses after first mention).

(c) *Results*. The Results section should present the experiments that support the conclusions to be drawn later in the Discussion. The Results section should conform to a high standard of rigour. Extended lines of inference, arguments or speculations should not be placed in the Results.

(d) *Discussion*. The Discussion section should be separate from the Results section. It allows authors to propose their interpretation of the results, and to suggest what they might mean in a wider context. It should end with a clear statement of the main conclusions of the research, and a clear explanation of their importance and relevance.

(e) *Acknowledgements*. Acknowledgements should be brief and concise.

(f) *References.* See below for detailed information to in-text citations and Reference list.

IV. Citing references in text

In the text, references should always be listed chronologically and in full unless there are three or more authors. Example: Able et al. 1997; Able & Charles 1986; Lowe et al. 1986. For references made to papers with three or more authors, only the first name is cited, and followed by “*et al.*” For instance, Frank et al. 1986. References made to works by the same author(s) and publication year should be included after the year of publication. For instance James et al. 1986a, b. References should not be numbered in the text. Example of data citation in text: “Data available from the Dryad Digital Repository: http://dx.doi.org/10.5061/dryad.XXXXX”.

V. Reference list  
In the reference list, names and initials of all authors should be provided for papers with six authors or less. For papers with more than six authors, only the first six authors should be cited, and followed by “*et al.*”. References should be listed in the following standard forms:

* Journal articles
* Last name, Initials. *et al.* (Year). Full title of article. *Abbreviated journal title* (standard abbreviations), Volume number, page range.
* Books
* Last name, Initials. *et al.* (Year). *Full title of book*. Edition (only include this if not the first edition). Publisher, place (cities only except for USA and UK), pp. (page range)
* Chapters in books
* Last name, Initials. *et al.* (Year). Full title of chapter. In: (*Full title of book*), Edition (only include this if not the first edition) {  [ed(s).]  [Editors(s) last name, initials]  }. Publisher, City (Include state and country for USA and UK), pp. (page range).
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* Text  
  Files should be formatted double-spaced with no hyphenation or automatic wordwrap (no hard returns within paragraphs). Please type your text consistently, for example take care to distinguish between '1' (one) and 'l' (lowercase L), and '0' (zero) and 'O' (capital o), and so on.
* Tables  
  Tables should be submitted as MS Excel or MS Word documents (or equivalent). Tables should be cited consecutively in the text, numbered with Arabic numerals (Table 1, Table 2, etc.) and should be grouped together at the end of the paper or in a separate file(s). Each table should be titled and typed double-spaced on a separate sheet. Captions should not exceed 150 words per table (footnote included). Units must be clearly indicated for each of the entries in the table. Footnotes to tables should be identified by the symbols \* † ‡ § ¶ (in that order) and placed at the bottom of the table. No vertical rules should be used.
* Figures  
  Figures should be cited consecutively in the text by Arabic numerals (Fig. 1, Fig. 2, etc.) and should be grouped together at the end of the paper or in a separate file(s). Legends should be typed double-spaced and grouped at the end of the paper. Line and combination figures should preferably be submitted in vector graphics format (e.g. either embedded as vector graphics in a Word document or saved separately in PDF or eps format). If this is not possible, they should be saved separately as pixel-based graphics at 600 dpi at the required print size, and they should be saved in TIFF (not jpg) format or embedded as such in Word. Photographic figures should be saved at 300 dpi in TIFF format, or jpg format with low compression. Figures should be drawn/submitted at their smallest practicable size (to fit a single column (82 mm), two-thirds page width (110 mm) or full page width (173 mm). Over-sized figures will be reduced by the Production Editor. If figures are drawn larger than reproduction size, component parts such as symbols and text must be large enough to allow for the necessary reduction. For full instructions on preparing your figures, see our [Electronic Artwork Information for Authors](http://authorservices.wiley.com/bauthor/illustration.asp) page and the [electronic artwork guidelines](http://authorservices.wiley.com/electronicartworkguidelines.pdf).
* Text Boxes  
  Text boxes may be used for standalone definitions, equations, necessary explanations of concepts, a glossary (if needed only), and other *items that disrupt the flow of the manuscript* or *where repeated reference to them is necessary*. Text boxes can include equations and references (included in the main reference list), but not tables, figures or footnotes. Text boxes are limited to 750 words including a title. Items in text boxes that are not logically separate from the main text of the manuscript should be incorporated into the main text. A glossary should only be given if the language is complex enough that it may not be understood by the general readership of the journal or if requested by an editor for the journal. Text boxes should be cited consecutively using Arabic numerals (e.g., Box 1, Box 2). Text for text boxes should be given after figures at the end of the manuscript and the text should begin with a short descriptive title, for instance “Box 1: Calculation of a trophic complexity index.”
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  The Latin names of each species should be given in full. Scientific names should be given priority in the text, with colloquial names in parentheses if desired. Please make sure that the identity of species used in your paper can be verified, unless these are very well known (e.g., *Homo sapiens*, *Drosophila melanogaster*, *Escherichia coli*). If the data came from another paper where the species was identified, it must be cited. If fresh data are presented, the name of the taxonomist who identified the specimens should be given, as well as the name of the company or provider of the organisms (e.g., a culture collection or seed company) and/or the reference work used to make the identification. Lodgement of voucher specimens in a recognized museum is desirable, especially for taxa which are poorly known, and should be stated in the manuscript.
* Mathematics  
  Wherever possible, mathematical equations and symbols should be typed in-line by keyboard entry (using Symbol font for Greek characters, and superscript and subscript options where applicable). *Do not embed* equations or symbols using Equation Editor or Math Type or equivalents, when simple in-line, keyboard entry is possible. Equation softwares should only be used for displayed, multi-line equations and equations and symbols that cannot be typed. LaTex files are supported, but if submitting in this format authors should also provide an identical PDF file.
* Units and symbols  
  Authors are requested to use the International System of Units (S.I., Système International d'Unités) where possible for all measurements [see *Quantities*, *Units and Symbols*, 2nd edn, 1975, The Royal Society (London)]. Note that mathematical expressions should contain symbols, not abbreviations. If the paper contains many symbols, it is recommended that they should be defined as early in the text as possible, or within a subsection of the Materials and Methods section. Journal style is *not* to italicise Greek letters where these refer to variables.
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